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|  | **New Work Item Proposal** |
|  | \* to be attached to the CIB |
|  | *TC name* – *TC title* |
|  | Secretariat:  | Proposal documented in N xx |
|  | Date of circulation: | Closing date for voting: |
|  | Decision reference: | Decision date: |



**Proposal**

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| **0. This proposal relates to** |
| [ ]  the adoption of a New Work Item in the committee's work programme (stage 10.99)[ ]  the adoption of a Preliminary Work Item in the committee's work programme (stage 00.60)[ ]  the activation of a Preliminary Work Item in the committee's work programme (stage 10.99): PWI *XXXXX*  |
| **1. Deliverable** |
| [ ]  European Standard (EN)[ ]  Technical Specification (TS)[ ]  Technical Report (TR) |
| **2. This item corresponds to** |
| [ ]  A new project[ ]  An amendment to the EN *XXX*[ ]  The revision of EN *XXX* [ ]  The conversion of TS *XXX* into an EN *XXX*[ ]  The revision of TS *XXX*[ ]  The revision of TR *XXX* |
| **2.1 - Only for WIs of CEN/TCs (not applicable to CEN-CLC/JTCs WIs): if this item corresponds to an amendment/revision of an EN indicate if:** |
| [ ] the scope will change (weighted vote required - select the right option in the CIB)[ ]  the scope will not change (simple majority vote required - select the right option in the CIB) |
| **3. Explain the purpose and give a justification for this proposal (max 4000 characters). This text should provide information on technical topics to be discussed.** |
| Note: in case the WI is based on documents from other organizations than ISO/IEC, please specify it here |

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| **4. Titles** |
| English title: |  |
| French title:(*Optional*) |  |
| German title:(*Optional*) |  |
| **5. Scope of the proposed work item (max 4000 characters)** |
|  |
| **6. Digital aspects** |
| [ ]  The deliverable is intended to be developed using the Online Collaborative Authoring platform [ ]  The deliverable is intended to include non-Word/PDF content, e.g. audio files, XML schemas, machine-readable formats or software.Please provide details of the non-Word/PDF content: [ ]  None of the above.If yes to either of these questions, CCMC will contact you for feasibility and organizational aspects. |
| **7. Stakeholder categories immediately affected by the proposal** |
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| [ ]  Industry and commerce | [ ]  Societal consumer groups | [ ]  Standards application |
| [ ]  SMEs | [ ]  Labour | [ ]  Non-governmental organization (NGO) |
| [ ]  Government | [ ]  Academic and research bodies | [ ]  Environmental stakeholders |
| [ ]  Consumers |  |  |
| [ ]  None of the above categories |

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| **8. How will these Stakeholders benefit from or be impacted by the proposed deliverable?** |
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| **9. Document developed in drafting body** |
| [ ]  Existing drafting body *(please give name and title)*:[ ]  New drafting body *(please give name and title)*: |
| **10. Proposed Project Leader (including contact details) - *Optional*** |
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| **11. United Nations Sustainable Development Goals (SDGs)** |
| **Please select any United Nations Sustainable Development Goals (SDGs) that this document will support. For more information, please visit the SDG section of the CEN website (currently under development).**[ ]  **GOAL 1:** No Poverty[ ]  **GOAL 2:** Zero Hunger[ ]  **GOAL 3:** Good Health and Well-being[ ]  **GOAL 4:** Quality Education[ ]  **GOAL 5:** Gender Equality[ ]  **GOAL 6:** Clean Water and Sanitation[ ]  **GOAL 7:** Affordable and Clean Energy[ ]  **GOAL 8:** Decent Work and Economic Growth[ ]  **GOAL 9:** Industry, Innovation and Infrastructure[ ]  **GOAL 10:** Reduced Inequality[ ]  **GOAL 11:** Sustainable Cities and Communities[ ]  **GOAL 12:** Responsible Consumption and Production[ ]  **GOAL 13:** Climate Action[ ]  **GOAL 14:** Life Below Water[ ]  **GOAL 15:** Life on Land☐ **GOAL 16:** Peace and Justice Strong Institutions(N/A **GOAL 17:** Partnerships to achieve the Goal)[ ]  None of the aboveProposed rationale for the selected SDG(s)- (optional): |
| **12. Accessibility aspects** |
| *See CEN-CENELEC Guide 6:2014 ‘Guide for addressing accessibility in standard’*[ ]  Accessibility aspects are relevant for this NWI *(please indicate which ones):**See the ‘protocol’ to help you decide when accessibility following a Design for All approach is relevant:* <https://www.cencenelec.eu/areas-of-work/cen-cenelec-topics/accessibility/design-for-all/>[ ]  Accessibility aspects are not relevant for this NWI*Please provide a written explanation detailing why accessibility aspects do not apply to the current proposed WI:* |

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| **13. Environmental aspects** |
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| [ ]  Discharges to soil | [ ]  Discharges to water | [ ]  Emission to air |
| [ ]  Heat | [ ]  Noise/Vibration | [ ]  Use of land  |
| [ ]  Radiation | [ ]  Use of energy | [ ]  Other effects on biodiversity  |
| [ ]  Use of material | [ ]  Use of water | [x]  Waste |
| [ ]  Risk to the environment from accidents/misuse | **☐** Chemicals  |

[ ]  Other:[ ]  None of the above.*Please provide a written explanation detailing why these environmental aspects do not apply to the current proposed WI****:***  |
| **14. How do you plan to address these environmental aspects?** |
| [ ]  Bring in environmental expertise to the WG[ ] Contact EHD for help/support (cen.ehd@cencenelec.eu) and/or use examples from [Environmental Framework](https://www.cen.eu/about/helpdesks/environmental/Pages/default.aspx)  <https://www.cencenelec.eu/areas-of-work/cen-cenelec-topics/environment-and-sustainability/environmental-helpdesk-and-trainings/>[ ]  Use of environmental checklist and guides (please visit the dedicated section in the CEN website<https://boss.cen.eu/reference-material/guidancedoc/pages/environment/>[ ] Other**:** |
| **15. Vienna Agreement (parallel procedure)** |
| [ ]  No or Vienna Agreement with CEN lead proposed[ ]  Yes – Vienna Agreement Parallel with ISO Lead ISO project reference:ISO project ID:ISO/TC: |
| **16. The project is based on** |
| [ ]  No document from another organization[ ]  An ISO or ISO/IEC document (not covered by a parallel procedure)[ ]  Identical[ ]  Non-identicalISO/IEC project reference:ISO/IEC project ID:Publication date:[ ]  A document from another organization than ISO or ISO /IEC:Note: Please explain the purpose and give a justification for this proposal in Section 3.[x]   |
| **17. Please indicate whether the proposed project is linked to a specific European Research and Innovation Project** |
| [ ]  **No** [ ]  **Yes** Research and/or Innovation project code:Research and/or Innovation project acronym:Research and/or Innovation project title: |
| **18. Track** |
| [ ]  Enquiry + Formal Vote (for EN)[ ]  Vote on TS or TR by correspondence |
| **19. Please provide the target dates for the below key stages.** |
| **19.1 – For ENs** This section applies only to WIs for homegrown CEN standards (excluding ISO adoptions), WIs under VA with CEN lead only and homegrown standards developed by a CEN-CLC/JTC (with CEN lead). This section does not apply to the adoption of PWIs. For JTCs also add the durations in week. |
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| **Project start date (10.99)**yyyy-mm-dd | **Dispatch of 1st WD (20.60)**It is half the number of weeks planned for ENQ (30.99)For CEN/TC: automatically calculated via Working AreaFor JTC: date will be added by CCMC | **Dispatch of ENQ (30.99)**yyyy-mm-dd For JTC only: to indicate the duration in weeks from 10.9910.99 + X weeks | **Dispatch of FV draft** (45.99)yyyy/mm/ddFor JTC only: to indicate the duration in weeks from 40.6040.60 + X weeks |

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| **19.2 – For TSs and TRs** |
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| **Project start date (10.99)**yyyy-mm-dd | **Dispatch of 1st WD (20.60)**yyyy-mm-dd | **Dispatch of draft for Vote (30.99)**yyyy/mm/dd |

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| **20. Related standardization request(s) (formerly mandate):** |
| [ ]  No[ ]  Yes *(please specify)*: |
| **21. Related directive(s)/regulation(s)** |
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| [ ]  No |  |  |  |
| [ ]  Yes | Directive/ Regulation reference | Candidate for citation in Official Journal? |
|  | [ ]  No | [ ]  Yes |
|  |  | [ ]  No | [ ]  Yes |

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| **22. Relation to other legislation or established public policy.** |
| [ ]  No[ ]  Yes*Please specify which legislation or established public policy is/are in relation with the proposed project:* |
| **23. Is the proposed project covered by Intellectual Property Rights (IPR)?***Please indicate whether there is any knowledge of items covered by IPR(s), for instance patents, copyright, trademark, etc.* |
| [ ]  No[ ]  Yes*Please provide full information about these items and the identified IPR(s):* |
| **24. Commitment This section applies only to  *CEN-CLC/JTC* T*o be completed for NWI request to be approved by CEN and CENELEC BTs.***The following members (at least five) are committed to participate in the development of the project: |
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