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|  | **New Work Item Proposal** | |
|  | \* to be attached to the CIB | |
|  | *TC name* – *TC title* | |
|  | Secretariat: | Proposal documented in N xx |
|  | Date of circulation: | Closing date for voting: |
|  | Decision reference: | Decision date: |



**Proposal**

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| **0. This proposal relates to** |
| the adoption of a New Work Item in the committee's work programme (stage 10.99)  the adoption of a Preliminary Work Item in the committee's work programme (stage 00.60)  the activation of a Preliminary Work Item in the committee's work programme (stage 10.99): PWI *XXXXX* |
| **1. Deliverable** |
| European Standard (EN)  Technical Specification (TS)  Technical Report (TR) |
| **2. This item corresponds to** |
| A new project  An amendment to the EN *XXX*  The revision of EN *XXX*  The conversion of TS *XXX* into an EN *XXX*  The revision of TS *XXX*  The revision of TR *XXX* |
| **2.1 - Only for WIs of CEN/TCs (not applicable to CEN-CLC/JTCs WIs): if this item corresponds to an amendment/revision of an EN indicate if:** |
| the scope will change (weighted vote required - select the right option in the CIB)  the scope will not change (simple majority vote required - select the right option in the CIB) |
| **3. Explain the purpose and give a justification for this proposal (max 4000 characters). This text should provide information on technical topics to be discussed.** |
| Note: in case the WI is based on documents from other organizations than ISO/IEC, please specify it here |

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| **4. Titles** | |
| English title: |  |
| French title:  (*Optional*) |  |
| German title:  (*Optional*) |  |
| **5. Scope of the proposed work item (max 4000 characters)** | |
|  | |
| **6. Digital aspects** | |
| The deliverable is intended to be developed using the Online Collaborative Authoring platform  The deliverable is intended to include non-Word/PDF content, e.g. audio files, XML schemas, machine-readable formats or software.  Please provide details of the non-Word/PDF content:  None of the above.  If yes to either of these questions, CCMC will contact you for feasibility and organizational aspects. | |
| **7. Stakeholder categories immediately affected by the proposal** | |
| |  |  |  | | --- | --- | --- | | Industry and commerce | Societal consumer groups | Standards application | | SMEs | Labour | Non-governmental organization (NGO) | | Government | Academic and research bodies | Environmental stakeholders | | Consumers |  |  | | None of the above categories | | | | |
| **8. How will these Stakeholders benefit from or be impacted by the proposed deliverable?** | |
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| **9. Document developed in drafting body** | |
| Existing drafting body *(please give name and title)*:  New drafting body *(please give name and title)*: | |
| **10. Proposed Project Leader (including contact details) - *Optional*** | |
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| **11. United Nations Sustainable Development Goals (SDGs)** | |
| **Please select any United Nations Sustainable Development Goals (SDGs) that this document will support. For more information, please visit the SDG section of the CEN website (currently under development).**  **GOAL 1:** No Poverty  **GOAL 2:** Zero Hunger  **GOAL 3:** Good Health and Well-being  **GOAL 4:** Quality Education  **GOAL 5:** Gender Equality  **GOAL 6:** Clean Water and Sanitation  **GOAL 7:** Affordable and Clean Energy  **GOAL 8:** Decent Work and Economic Growth  **GOAL 9:** Industry, Innovation and Infrastructure  **GOAL 10:** Reduced Inequality  **GOAL 11:** Sustainable Cities and Communities  **GOAL 12:** Responsible Consumption and Production  **GOAL 13:** Climate Action  **GOAL 14:** Life Below Water  **GOAL 15:** Life on Land  ☐ **GOAL 16:** Peace and Justice Strong Institutions  (N/A **GOAL 17:** Partnerships to achieve the Goal)  None of the above  Proposed rationale for the selected SDG(s)- (optional): | |
| **12. Accessibility aspects** | |
| *See CEN-CENELEC Guide 6:2014 ‘Guide for addressing accessibility in standard’*  Accessibility aspects are relevant for this NWI *(please indicate which ones):*  *See the ‘protocol’ to help you decide when accessibility following a Design for All approach is relevant:*  <https://www.cencenelec.eu/areas-of-work/cen-cenelec-topics/accessibility/design-for-all/>  Accessibility aspects are not relevant for this NWI  *Please provide a written explanation detailing why accessibility aspects do not apply to the current proposed WI:* | |

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| **13. Environmental aspects** |
| |  |  |  | | --- | --- | --- | | Discharges to soil | Discharges to water | Emission to air | | Heat | Noise/Vibration | Use of land | | Radiation | Use of energy | Other effects on biodiversity | | Use of material | Use of water | Waste | | Risk to the environment from accidents/misuse | | **☐** Chemicals |   Other:  None of the above.  *Please provide a written explanation detailing why these environmental aspects do not apply to the current proposed WI****:*** |
| **14. How do you plan to address these environmental aspects?** |
| Bring in environmental expertise to the WG  Contact EHD for help/support ([cen.ehd@cencenelec.eu](mailto:cen.ehd@cencenelec.eu)) and/or use examples from [Environmental Framework](https://www.cen.eu/about/helpdesks/environmental/Pages/default.aspx)  <https://www.cencenelec.eu/areas-of-work/cen-cenelec-topics/environment-and-sustainability/environmental-helpdesk-and-trainings/>  Use of environmental checklist and guides (please visit the dedicated section in the CEN website  <https://boss.cen.eu/reference-material/guidancedoc/pages/environment/>  Other**:** |
| **15. Vienna Agreement (parallel procedure)** |
| No or Vienna Agreement with CEN lead proposed  Yes – Vienna Agreement Parallel with ISO Lead  ISO project reference:  ISO project ID:  ISO/TC: |
| **16. The project is based on** |
| No document from another organization  An ISO or ISO/IEC document (not covered by a parallel procedure)  Identical  Non-identical  ISO/IEC project reference:  ISO/IEC project ID:  Publication date:  A document from another organization than ISO or ISO /IEC:  Note: Please explain the purpose and give a justification for this proposal in Section 3. |
| **17. Please indicate whether the proposed project is linked to a specific European Research and Innovation Project** |
| **No**  **Yes**  Research and/or Innovation project code:  Research and/or Innovation project acronym:  Research and/or Innovation project title: |
| **18. Track** |
| Enquiry + Formal Vote (for EN)  Vote on TS or TR by correspondence |
| **19. Please provide the target dates for the below key stages.** |
| **19.1 – For ENs**  This section applies only to WIs for homegrown CEN standards (excluding ISO adoptions), WIs under VA with CEN lead only and homegrown standards developed by a CEN-CLC/JTC (with CEN lead). This section does not apply to the adoption of PWIs. For JTCs also add the durations in week. |
| |  |  |  |  | | --- | --- | --- | --- | | **Project start date (10.99)**  yyyy-mm-dd | **Dispatch of 1st WD (20.60)**  It is half the number of weeks planned for ENQ (30.99)  For CEN/TC: automatically calculated via Working Area  For JTC: date will be added by CCMC | **Dispatch of ENQ (30.99)**  yyyy-mm-dd  For JTC only: to indicate the duration in weeks from 10.99  10.99 + X weeks | **Dispatch of FV draft** (45.99)  yyyy/mm/dd  For JTC only: to indicate the duration in weeks from 40.60  40.60 + X weeks | |
| **19.2 – For TSs and TRs** |
| |  |  |  | | --- | --- | --- | | **Project start date (10.99)**  yyyy-mm-dd | **Dispatch of 1st WD (20.60)**  yyyy-mm-dd | **Dispatch of draft for Vote (30.99)**  yyyy/mm/dd | |

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| **20. Related standardization request(s) (formerly mandate):** |
| No  Yes *(please specify)*: |
| **21. Related directive(s)/regulation(s)** |
| |  |  |  |  | | --- | --- | --- | --- | | No |  |  |  | | Yes | Directive/ Regulation reference | Candidate for citation in Official Journal? | | |  | No | Yes | |  |  | No | Yes | |
| **22. Relation to other legislation or established public policy.** |
| No  Yes  *Please specify which legislation or established public policy is/are in relation with the proposed project:* |
| **23. Is the proposed project covered by Intellectual Property Rights (IPR)?**  *Please indicate whether there is any knowledge of items covered by IPR(s), for instance patents, copyright, trademark, etc.* |
| No  Yes  *Please provide full information about these items and the identified IPR(s):* |
| **24. Commitment This section applies only to  *CEN-CLC/JTC* T*o be completed for NWI request to be approved by CEN and CENELEC BTs.***  The following members (at least five) are committed to participate in the development of the project: |
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